



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

BASE FINANCIAL POLICIES

Effective for the 2024-2025 school year: Registration for Grades K-5 (6th for MBSD only)

Registration Fee	All tuition/care options require a non-refundable registration fee of \$40 per child per year. Additional registration fees may be required for other programs.
Monthly Fee	Monthly fees are based on the actual number of scheduled school days per month. We reserve the right to increase fees due to school district schedule changes after registration. Fees are not waived at start of the school due to delayed class start dates. (i.e. Kindergartners, last minute vacations, etc.)
Schedule Options	We require a minimum monthly charge of two days per week. Part-Time fees may not be an option at sites where enrollment is limited and will be evaluated on a yearly basis. Variable schedules (i.e. every other week) must be billed within either the Full-Time or Part-Time fee schedule; may not be available at all locations.
Payments and Invoices	Invoices are emailed around the 20th of the month for the next month of service. Fees are due on the 1 st of the month but no later than the 5 th (ie: a bill for September will be emailed around August 20 and payment is due no later September 5). You are responsible for payment even if you do not receive a bill. Care will be paused on accounts that are 30 days past due. Payment in full or payment arrangements will be required in order to resume care. Past due accounts over 90 days are subject to collections and inability to register for other YMCA programs.
Payment options:	We accept credit/debit cards or bank draft over the phone or via the parent portal. Check or cash payments can be made in-person at the Bellingham YMCA. NO PAYMENTS CAN BE ACCEPTED BY THE STAFF AT SCHOOL LOCATIONS.
Late Pick Up Fee	Children must be picked up by 6:00 pm. If not, you will be charged a late fee of \$1 per minute for pickup past 6:05 pm. These fees will be automatically applied to your Parent Portal account. Continuous late pick-ups may result in termination of care.
No Call Fee	We require notification of your child's absence by 11:00 am. There is a no call fee of \$5.00 per day if we are not notified.
Schedule Change Fee	For safety reasons, each time you make a change to your child's permanent schedule, a variety of record keeping processes are necessary. As a result, schedule changes more than once a month may result in a \$10.00 fee. This fee does not apply to temporary (one week only) changes.
Returned Checks	There is a \$5.00 charge on all returned checks. Care may be suspended until NSF fees are paid in cash or by money order.
Credits for Absences	Your monthly program fee pays for the direct operating cost of our program, such as staff, snacks and materials. All of these must be available for your child. When you enroll, you are reserving the time, space, staffing and provisions for your child whether the child attends or not. For these reasons, absences due to illness, behavior issues or other unforeseen circumstances do not result in financial credit or make-up time.
Vacations	Credits for vacation (up to one week of registered days) may be arranged if we have two weeks notice in writing. This will be credited to the next billing month and is available once per school year. Requests can be submitted via the Change Form .

We reserve the right to require monthly auto draft payments.